

New Jersey Board of Bar Examiners



CERTIFICATE OF GOOD STANDING (AND ALTERNATE STATUS LETTER) REQUEST FORM

Section 1: Request Details

Requests are generally completed within approximately two (2) weeks upon our receipt.

Attorney ID Number: _____ Attorney Name: _____
Date of Admission: ____/____/____ Daytime phone number: (____) _____

Select one or more requested documents below:

If you request a certificate of good standing but do not qualify, you will automatically be sent an appropriate alternate attorney status letter. You may also request an alternate status letter.

- | | |
|--|---|
| <input type="checkbox"/> Certificate of Good Standing | <input type="checkbox"/> Resignation in Good Standing Letter |
| <input type="checkbox"/> Certification of Court of Last Resort | <input type="checkbox"/> Retirement Status Letter |
| Select (check) one requesting State: | |
| NC ___; KY ___; OH ___; or VA ___ | |
| <input type="checkbox"/> Admission via Examination Letter – Provides certification that attorney took the New Jersey bar examination in order to be admitted in another jurisdiction on motion. | <input type="checkbox"/> Administrative Ineligibility Letter |

Fee:
\$20.00
per item

of items
requested:

Total due
(enclosed):
\$ _____

Section 2: Mailing Information

- Recipient Name _____
- Address Line 1 _____
- Address Line 2 (if any) _____
- City: _____ State: _____ Zip Code _____

Your Signature: _____ Date: _____

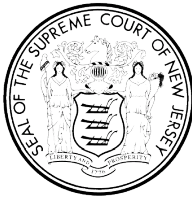
Section 3: Submission Instructions

Return this completed form—via mail or in-person—along with non-refundable payment via check or money order made payable as indicated below. No starter checks or foreign checks/money orders are accepted; and no cash (by mail).

Send via U.S. Postal Service to:
New Jersey Board of Bar Examiners
PO Box 973
Trenton, NJ 08625-0973

Send via Expedited Delivery (UPS, FedEx, etc.) to:
New Jersey Board of Bar Examiners
R. J. Hughes Justice Complex
25 Market Street, 8th Floor - North Wing
Trenton, NJ 08611

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Section 4: Instructions for Expedited Return of your Certificate/Letter

In lieu of receiving your certificate(s)/letter(s) via standard postal mail, you may include with your request form and payment a self-addressed, stamped envelope or pre-paid, pre-addressed envelope (FedEx, UPS, etc.) for our return of your certificate(s)/letter(s).

If you choose this option, you must complete the following "Proof of Payment" section below. If this information is not provided, your document will be sent to you via regular mail.

PROOF OF PAYMENT
FOR EXPEDITED DELIVERY SERVICE

Recipient's Name: _____

Recipient's Mailing
Address: _____

Expedited Service Carrier:
(e.g., FedEx, UPS, etc.) _____

Tracking ID #: _____

Fee Amount Paid:
(if known) _____

Payment Date: _____